CAL POLY

Payroll Calendar
January - June 2027

$ Direct Deposit Posting Date
✻ Leave Usage Entered Online by Midnight
^ Staff Hourly, Overtime, Shift Differential and ISA Hours Entered Online by Midnight
▲ Last Day to Approve Staff/Faculty Leave and Pay, ISA and Student Payroll Online
~ Special Pay Request, Late Staff Hourly, Late Student and Late ISA Time Sheets Due in Payroll
! Deadline to submit employment actions to HR and AP
Changes received after this date may result in an inaccurate/late paycheck and deductions (including benefits)

Student Assistant Hours Entered Online by Midnight +
Staff Hourly, Student, ISA, Overtime and Shift Differential Payday, 3 p.m. ●
Deadline for reporting DOCKS and Withholding Changes %
Changes received after this date may cause an inaccurate paycheck
Initial Master Payroll Certification (MPC) #
Special Pay (i.e. SC101), Late Staff Hourly, Late Student and Late ISA Payday ()
Final Master Payroll Certification (MPC) ?
Faculty/Staff Payday, 3 p.m. ○
Academic Holiday (Campus Open)
Holiday (Campus Closed)
Campus Closed - Not a holiday - Employee leave credits must be used

January 2027 — Days 21

S	M	T	W	T	F	S
					1	2
3	$ 4	5 ▲	6	7	8	9
10	11	12	13 !	14	~ 15 ● %	16
17	18	19 #	20 #	21	22	23
24 / + 31 ^	25 ()	26	27	28 ?	29 *	30

February 2027 — Days 21

S	M	T	W	T	F	S
	$ 1	2 ▲	3	4	5	6
7	8	9	10	11 !	12	13
14	~ 15 ● %	16 #	17 #	18	19	20
21	22	23	24	25 ()	26 ?	27
28 ^	1 * +					

March 2027 — Days 22

S	M	T	W	T	F	S
		$ 2	3 ▲	4	5	6
7	8	9	10	11	12	13
14	~ 15 ● !	16	17 %	18 #	19 #	20
21	22	23	24	25 ()	26	27
28	29 ?	30 *	+ 31 ^			

April 2027 — Days 22

S	M	T	W	T	F	S
				$ 1	2 ▲	3
4	5	6	7	8	9	10
11	12	13	14	~ 15 ● !	16	17
18	19 %	20 #	21 #	22	23	24
25	26 ()	27	28	29 ?	* 30 ^ +	

May 2027 — Days 21

S	M	T	W	T	F	S
						1
2	$ 3	4 ▲	5	6	7	8
9	10	11	12	13 !	~ 14 ●	15
16	17 %	18 #	19 #	20	21	22
23 / 30	24 / + 31 ^	25 ()	26	27 ?	* 28	29

June 2027 — Days 22

S	M	T	W	T	F	S
		$ 1	2 ▲	3	4	5
6	7	8	9	10	11 !	12
13	14	~ % 15 ●	16 #	17 #	18	19
20	21	22	23	24	25 ()	26
27	28	29 ?	* 30 ^ +			

Holidays for 2027

New Year's Day	Friday, January 1
Martin Luther King, Jr.'s Day	Monday, January 18
Academic Holiday - Washington's Birthday	Monday, February 15
Farmworkers Day*	Wednesday, March 31
Memorial Day	Monday, May 31
Juneteenth observed	Friday, June 18
Independence Day observed	Monday, July 5
Labor Day	Monday, September 6
Veteran's Day	Thursday, November 11
Academic Holiday	Monday, November 23 - Sunday, November 29
Thanksgiving Day	Thursday, November 25
Lincoln's Birthday observed	Friday, November 26
Christmas Day observed	Friday, December 24
Washington's Birthday observed	Monday, December 27
California Admission Day observed	Tuesday, December 28
Indigenous Peoples' Day observed	Wednesday, December 29
Campus Closed	Thursday, December 30
New Year's Day, 2028 observed	Friday, December 31

Academic Terms

Spring Semester	January 22 - May 25
Summer Term	June 1 - August 11
Fall Semester*	August 17 - December 21

*Dates subject to change